



UNITED STATES MEMORANDUM

Metropolitan Correctional Center, New York, New York

DATE: October 14, 2010

TO: Tyrone Covington, President Local 3148

FROM: Robert Hazlewood, Associate Warden/LMR Chairperson

SUBJECT: Mandating

Management has reviewed your concerns regarding mandating officers to work overtime on their day off. According to our research of policy, the master agreement, and statute, we see no violation in mandating an officer to work overtime on their day off in order to ensure all essential posts are staffed. However, in the interest of establishing procedures which are as fair as possible for our employees, management will avoid mandating an employee from their Friday (4pm-12am) into their day off (12am-8am) unless to do so would interfere with our ability to staff essential posts. If an officer is bypassed on the mandate list in order to avoid being mandated on their day off, that officer will remain at the top of the list until mandated. I trust this addresses your concerns regarding this matter.